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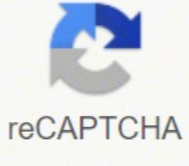
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Characteristics of a good computer lab pdf files pdf

The following are the most popular forms of printing in campus computing facilities: Black and white laser printing Color printing (laser or inkjet) Plotting Other peripherals - The purpose and specific application of a facility may require additional hardware not in a traditional computing lab. An instructional facility may have rows all facing the front of the room for instruction. It's easy to back up your computer to ensure that you have everything you need. This may include the ability to project computer screens, project television/video tapes/DVDs, play audio tapes/CDs, and amplify input from microphones. Is advanced printing left behind in favor of a projection system? It's important to ensure that all your data _ photos, music, documents, videos and more _ is safe. We recommend at least a three-year warranty on all computer hardware if available. Furniture - The purpose of a facility is the strongest influence on the furniture and layout of the facility. More advanced systems even allow instructors to project any of the workstation screens to a projector or to other computer screens on the fly. At least one workstation in each facility should be placed on an adjustable height table for accessibility by people using wheelchairs. Staffing/Maintenance - A computing facility requires staffing to install, configure, and maintain hardware and software. MORE FROM QUESTIONSANSWERED.NET Purpose - The purpose of a computing facility will greatly impact most design aspects including room layout, computer hardware, printing systems, projection/presentation systems, etc. What do you do if your computer stops running? Computing facilities should have an upgrade plan and budget for both hardware and software. Networking may represent a good portion of the cost of the facility. Technology is helpful until it fails. These services don't offer quite as many options or as much capacity as a paid solution, but a free service may work for you if you want to back up a limited amount of data.Make It Automatic for Worry-free BackupYou can automate backups so that you don't have to anything. Is new furniture sacrificed for more powerful computers? Will users be storing documents on the local machines? Upgrade path - Any computer hardware and software will eventually have to be replaced as it becomes obsolete. With multiple services at your fingertips, the possibilities are endless. This greatly influences the specific model of printer within a type of printer. Is a small form factor monitor required for students to see the instructor or each other? Workstation hardware - This central aspect of the facility is influenced by all of the previously mentioned factors. Printing - Most computing facilities require some form of printing to be available. Choose the right settings, and the program or service that you've chosen will do all the work for you. Budgeting for new software is difficult due to the unpredictable nature of software development, but plan on spending about a third of your original software costs each year in upgrades. Form factor - Is a small computer required due to furniture or space limitations? Server hardware - Most computing facilities rely on a server for application serving, print serving, or storage. Make sure you buy a hard drive that has the right capacity to handle all your data, and then all you have to do is plug the hard drive into your computer and use the backup program.Use an Online Backup ServiceIf you don't want to back up your computer to an external hard drive, you can use an online backup service that will automatically back files up whenever you're connected to Wi-Fi. These backup services have multiple options for backing up certain types of files or data in certain directories, and you can customize your backup times. Use an external hard drive to have your own copy of all your data and use an online service to complement your secure backup. Primary storage space - How much storage space is required to install the local applications? Networking - Networking is a core component of computing facilities; it allows access to Internet resources, access to email, and the ability to collaborate remotely. The lack of proper staffing and maintenance may limit a facilityÒs availability or usefulness. Input - Keyboard and mouse variations Monitor - Is a large monitor needed for graphics or engineering work? Software is replaced more frequently, usually as new, more useful, versions are released. Do applications require a great deal of swap space? Here's how.Back Up to an External Hard DriveYou can back up your data to an external hard drive and have a copy of that drive ready in case of computer failure. Potential networking costs include installation/activation of Ethernet jacks (B-jacks), monthly B-jack fees, hubs/switches for networking within the room (not needed if each computer has a B-jack), and cabling. These are some common peripherals used in special applications: Scanning Special storage (CD-R, Jaz, DVD-R, etc.) Special input (tablets, mapping, data acquisition, etc.) Audio/Video systems (projector, sound, etc.) - Many computing facilities, especially instructional ones, benefit from the ability to display information for the entire room. Consider what the primary use of this facility will be: Open computer use - students come and go to use the computers for assignments or projects Instructional computing facility - facility is used for instruction lead by a single person Collaborative work - facility is used by students in a group project setting Laboratory work - computers are used for data collection or in a laboratory setting Specific application - The greatest influence on the computer hardware itself is the intended application and operating system. Consider the needs in the following areas CPU - What level of processing power is required by the applications? Find the limits and project priorities (these priorities should be influenced by the above factors) and decide on trade-offs. For most applications this simply means the ability to print black and white text documents, but there are a variety of printing needs. The size, complexity, and purpose of a computing facility will determine the staffing needs. This option works especially well for online services, but it's not as convenient for an external hard drive.Use Multiple Services for RedundancyIf you're particularly serious about keeping your files safe, you can use multiple services for redundancy. Aspects for consideration Special note - For all of the following hardware items, one should consider the reliability, serviceability, and warranty of the specific items. Examine your power needs and resources, and contact facilities management regarding power system upgrades. More detailed information about accessibility is available from the CU Boulder Assistive Technology Lab. You can even use a free service for certain files and a paid service or external hard drive for others. Sub-systems - evaluate your needs for: Networking - generally only a 10/100 Ethernet card is required Audio - Sound card, speakers, headphones, microphones Video - Video card speed and memory Secondary storage - CD, CD-R, DVD, Zip, etc. Accessibility - In addition to placing accessible tables in the lab (see the above section on furniture), one should also consider the accessibility of the computer applications (using special input/output hardware or software), other systems (printing, A/V equipment, etc.), and the accessibility of the room layout. Budget - If everyone could afford to build the perfect lab they would, but there are always budget limitations. In an instructional facility, the instructorÒs workstation should also be placed on an adjustable height table. An open computer lab may simply be rows of computers on basic tables. You can designate which files you want to upload, and the service does the rest of the work. These services require a paid monthly subscription. Memory - What amount of RAM is required by the applications? Another consideration is the quantity of printing expected in the facility. This hardware can vary greatly depending on the specific use of the server. This can greatly impact the maintenance costs and headaches down the road. These will drive the need for more powerful computers, larger monitors, specific printing needs, and other technical decisions. In general, ITS uses a three-year replacement cycle for hardware in computing facilities. A collaborative facility may have single computers (or groups of computers) at large tables designed to seat many students. The most common operating systems have programs that help you back up your computer to a hard drive, and it's easy to do. It's also worth noting that your initial backup will most likely take a long time.Rely on Cloud StorageIf you're not interested in paying for a subscription for a backup service, there are some free options that allow you to back up limited amounts of files at no cost. Power - Often the existing power circuit(s) in a room are not sufficient for a computing facility. These cloud services allow you to upload a certain number of files to the cloud for storage.

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